



## **SENIOR FACULTY RESEARCH AND SCHOLARLY LEAVES FOR ACADEMIC YEAR 2017/2018**

Each year, the Provost's Office hosts a competition for Senior Faculty Research and Scholarly Leaves paid from Kenan, Pogue, William R. Kenan, Jr., William N. Reynolds, and R.J. Reynolds Industries funds. The leaves are to be taken during Fall Semester 2017, Spring Semester 2018, or Academic Year 2017-2018. These leaves will pay a full base salary for one semester up to a maximum amount of \$60,000, or one-half of the base salary for the full academic year, up to a maximum amount of \$60,000. A \$4,000 research fund is also provided during the period of the leave.

Proposals dealing with creative activity and study by artists, musicians, and writers will be considered together with proposals for scholarly research.

- Any permanent, full-time, salaried member of the faculty holding a tenured, tenure track, or fixed-term position is eligible to apply, **as long as he/she holds one of the following ranks:**

**Professor (including clinical and research professors)**  
**Associate Professor (including clinical and research associate professors)**  
**Teaching Professor (formerly Master Lecturer)**  
**Senior Lecturer**

- Faculty are not eligible if fewer than five years have elapsed since the applicant has returned from one of the leaves listed in the first paragraph of this announcement. Preference is given to senior faculty members who have not had any funded leave during the past three years.
- Length and distinction of the service of the applicant may be recognized by the Committee in making its recommendations, but the quality of the project proposal itself will be the paramount consideration. The Committee will be influenced by the research experience of the applicant and by the prospect that work done during the leave will make a significant research or creative contribution in furthering the career of the faculty member and the research interests of the University.
- Since the purpose of the leave is to provide the successful applicant with time for research and scholarship, the recipient may not perform or receive payment for any teaching or administrative functions at UNC-CH during the period of the leave. This is true regardless of whether the leave period is one semester or the entire academic year. In cases where the recipient's normal base pay for the leave period exceeds the \$60,000 maximum provided by the leave, you should contact the Dean's Office for your school to determine if there is a policy to provide additional funds to make up the difference.

Amounts earned during the summer by nine-month employees (Summer School and Summer Salary) are not affected by this leave.

Please submit the following three items in your application packet:

1. A signed introductory letter from you to the Chair of the Committee on Faculty Research and Scholarly Leaves, indicating how the leave would benefit you and the University, and describing the significance of the project to the field and to your overall research and career development. Please specify the time period proposed for the leave (Fall Semester 2017, Spring Semester 2018, or Academic Year 2017-2018), and identify any non-University sources of support which may be available during the period of the proposed leave;
2. A brief narrative description of the project to be undertaken during the leave, **no longer than two pages** (if references are included, a third page may be added if necessary);
3. A brief curriculum vitae, including indications of past leaves, released time, or reassignment of duties.

**Please Note:** A signed letter of endorsement from your immediate superior must also be submitted, but not as part of the application packet. Instead, this letter should be emailed directly to the Provost's Office at [Gordon@unc.edu](mailto:Gordon@unc.edu). In the case of more than one application from a department or division, the chair will be asked to rank the applications (if there is no department or division, the dean or director of the unit will be asked to rank the applications).

All applications should be submitted online in Sakai using the "Faculty Research and Study Leaves" site . Please submit a brief email to [FRSL.Provost@unc.edu](mailto:FRSL.Provost@unc.edu) requesting access to the Sakai site, and be sure to include your ONYEN, your UNC email address, and your UNC mailing address including Campus Box (CB) Number. Once you have access to the site, you should upload the above three items as soon as possible, as a **single** pdf document in the order shown above. **The complete application packet, as well as the separate letter of endorsement, must be submitted no later than 5:00 PM on Friday, December 2, 2016.**

All applications will be reviewed by the Committee on Faculty Research and Study Leaves, to be convened by the Provost. Due to the number of applications received each year, no oral or written feedback on applications can be provided to individual applicants.

Please contact Gordon Joyner in the Provost's Office at [Gordon@unc.edu](mailto:Gordon@unc.edu) or (919) 962-7061 if you have any questions about or problems with the application process.

Sincerely,

James W. Dean, Jr.  
Executive Vice Chancellor and Provost  
Chair, Committee on Faculty Research and Study Leaves