



THE UNIVERSITY  
of NORTH CAROLINA  
at CHAPEL HILL

**THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL  
Vice Chancellor for Student Affairs**

This is an internal search and open only to current employees of The University of North Carolina at Chapel Hill.

The University of North Carolina at Chapel Hill invites nominations and expressions of interest in the position of Vice Chancellor for Student Affairs. The University seeks a highly respected, dynamic and experienced leader who can articulate a clear vision for student affairs and who will work jointly with students, faculty, and staff throughout the University. The Division of Student Affairs is responsible for assisting in creating and maintaining an institutional climate that fosters student learning and development while enhancing a strong sense of community for a student body of over 28,000.

As the principal administrative leader for Student Affairs, the Vice Chancellor oversees the development of policy, programs, and services that promote learning both inside and outside the classroom. The Division serves undergraduate, graduate and professional school populations.

Responsibilities include supervision of 12 major departments: Campus Health Services, Campus Recreation, Campus Y, Carolina Union, University Career Services, Counseling and Wellness Services, Dean of Students, Disability Services, Housing and Residential Education, Information Technology, LGBTQ Center, and New Student and Carolina Parent Programs.

The Division of Student Affairs includes approximately 360 permanent employees, over 1200 student staff, and has an annual operating budget of over \$80 million. Budget is primarily supported through student fees and housing rentals. The Division manages approximately one-third of the buildings on the campus.

As a senior administrative leader, the Vice Chancellor for Student Affairs reports to the Executive Vice Chancellor and Provost and serves on the Chancellor's Cabinet.

Qualifications of the successful candidate should include:

- A strong vision for and commitment to student development and a quality student experience in a large, public, research university.
- Excellent administrative skills including strategic planning and evaluation, budgeting, personnel management, facilities management, fundraising and public relations.
- An ability to work collaboratively and effectively with student government, academic affairs, and multiple administrative units throughout the campus.
- A distinguished record of progressive leadership in an academic setting.
- Excellent communication skills.
- Knowledge of major issues facing today's college students and their education.
- An earned doctorate or terminal degree.

Inquiries may be addressed to Ms. Sarah Michalak, CB # 3900, UNC Chapel Hill, Chapel Hill, NC 27599-3900, by calling (919) 962-1301, or by email to [smichala@email.unc.edu](mailto:smichala@email.unc.edu). Nominations may be sent to Ms. Sarah Michalak c/o Debbie Stevenson, 104 South Building, CB # 3000, or by emailing [debbie\\_stevenson@unc.edu](mailto:debbie_stevenson@unc.edu)

The University encourages nominations of and applications from women, minorities, and persons with disabilities

Candidates should submit a cover letter describing their interest in and qualifications for the position and a *curriculum vitae* that includes the names, titles, addresses, phone numbers, and email addresses of five references. All inquiries will be kept confidential in the early stages of the search process. Applicants will be directly solicited for permission before references are contacted.

All applications must be submitted electronically. To apply, go to

<http://www.unc.edu/provost/searches.html>

Review of applications will begin September 15, 2009 and will continue until the position is filled. The anticipated starting date is June, 2010.

*The University of North Carolina is an Equal Opportunity Employer.*